



## Subsequent Tax Electronic Payment System (STEPS)

The Cook County Treasurer's Office has included your purchased PINs (Property Index Numbers) from the 2013 Annual Tax Sale from your tax buyer record file on the Subsequent Tax Electronic Payment Site. Annual Tax Sale Buyers may submit electronic payments for the Tax Year 2014 Second Installment through our Subsequent Tax Electronic Payment System (STEPS) to pay subsequent taxes online via an ACH debit. STEPS is the only approved method of payment for subsequent tax payments. Please review the instructions carefully before attempting to make a payment.

### Paying Online at [cookcountysubtax.com](http://cookcountysubtax.com)

- Tax Buyers are able to retrieve lists of eligible PINs by annual tax sale year and volume number range, and pay subsequent taxes, along with all other associated fees including a \$1 convenience fee.
- The system will only provide PINs eligible for payment that still have a balance due and have not been redeemed or otherwise removed.
- Tax Buyers may submit multiple daily transactions (with no daily transactional limit).

### Official Cook County Treasurer Receipts

- Each transaction submitted will generate a printable confirmation, along with a confirmation email sent to the registered email address.
- Printable Official Cook County Treasurer receipts will be available on the system immediately after completing each transaction.
- Receipts will also be stored for 180 days after each transaction for every PIN, along with a downloadable payment history screen.

The Treasurer's Office no longer accepts subsequent general tax payments from Annual Tax Buyers through the cashier line, and will not provide duplicate tax bills. All Annual Tax Buyers making subsequent tax payments must register on this site.

Before attempting to make payment, please check with your financial institution that you do not have an ACH block on your account. Also we do not accept any Passbook savings. (SAME LANGUAGE FROM T/Cs. Our ACH provider's ID is 1388888888.

Please note: Pursuant to Cook County Ordinance 13-O-12, any entity that tenders payment upon 10 or more PINs through this STEPS site will be required to pay a \$1.00 enhanced processing fee per PIN and installment upon which it tenders payment.

Click here to continue.

Continue >>>



## Registration/Login

### New User

Before you are able to make payments, you must have your most recent assigned Tax Buyer number to complete the registration process.

If you do not have a Tax Buyer number please contact the [Cook County Treasurer's Office](#).

Continue >>>

New site users, in possession of their assigned Tax Buyer number should click "Continue" to complete registration requirements.

To access this site, you will need your assigned Tax Buyer number. If you do not know your Tax Buyer number, click the hyperlink her to contact our office.

### Existing User

Email Address:

Password:

Existing Users will entered the email address provided upon registration and the site-generated password and click "Login" to access the site.

Login

Forgot Password

If you've forgotten your password, click "Forgot Password" and follow the prompts therein.



Please read. As a user of this site, you are subject to all terms and conditions outlined herein.

## Subsequent Tax Electronic Payment System (STEPS) Terms and Conditions

Your use of Cook County Treasurer's Subsequent Tax Electronic Payment System (the "Site") is subject to all terms and conditions contained in this Online Agreement (the "Agreement"). NOTE: THESE TERMS AND CONDITIONS HAVE BEEN MODIFIED AS OF JANUARY 2013. AS SUCH, IT IS YOUR RESPONSIBILITY TO READ THIS AGREEMENT CAREFULLY AND IN ITS ENTIRETY before proceeding, as your use of this Site constitutes your agreement to all of its terms and conditions.

### IMPORTANT NOTICES:

Cook County Ordinance 07-O-68, enacted pursuant to the provisions of 35 ILCS 200/20-12, requires that third-party payers such as mortgage companies, escrow agents, and title companies, pay a \$5.00 fee under certain circumstances. Use of this service by third-party payers is, therefore, strictly prohibited. Third-party payers who utilize this Site will be deemed to have intentionally circumvented state law, Cook County Ordinance, and the Rules and Regulations of the Cook County Treasurer's Office. Use of this service by third-party payers will result in a \$5.00 fee being assessed for each PIN paid by the third-party payer, plus any associated costs, including but not limited to legal and accounting fees. In addition, third-party payers who utilize this service will be referred to the Cook County State's Attorney for investigation and/or prosecution. There is a \$1.00 convenience fee per PIN to use this service. This fee does not go to the County. This fee is collected and retained by the bank that provides the programming for the Site. We reserve the right to change this convenience fee. We will update this agreement in the event that changes are made to this convenience fee.

Please also note that pursuant to Cook County Ordinance 13-O-12, any entity that tenders payment upon 10 or more PINs through the Site will be required to pay a \$1.00 enhanced processing fee per PIN and installment upon which it tenders payment.

### I. SERVICES AND GENERAL INFORMATION

#### 1. Services Available.

With Online Payment, you CAN only:

- Pay outstanding balance of unredeemed General Taxes for the current tax year and prior tax year (when available) as a subsequent tax ("sub tax"), as part of, and subsequent to, any tax sale purchase;
- Submit payment of outstanding tax, statutory interest, and applicable fees in full;
- Submit payments for single or multiple property index numbers ("PINs") per transaction; and
- Submit payment via electronic funds transfer.

With Online Payment, you CANNOT:

- CANNOT pay more than the amount indicated as due;
- CANNOT pay via a passbook savings account or any other non-ACH debit eligible account;
- CANNOT submit multiple payments on the same PIN;
- CANNOT pay partial payments.

#### 5. Error Resolution.

##### a. User Error:

The user agrees that when he/she knows or has reason to know that an error occurred at any time during the Online Payment request transaction process as a result of his/her error, such as, but not limited to, entry of an incorrect bank account number; entry of an incorrect ABA bank routing number, payment on a wrong PIN, etc., the user will immediately contact their bank to determine, if any, corrective measures that may be taken. Once a payment is submitted to the Cook County Treasurer's Office, it cannot be canceled.

##### b. County Error:

The user agrees that when he/she knows or has reason to know that an error occurred as the result of any action of the Cook County Treasurer's Office, Amalgamated Bank or its agents, the user will immediately contact the Cook County Treasurer's Office at (312) 443-5100 and report such matter to a Customer Service representative; or in writing to the Cook County Treasurer's Office, Attn: Chief Financial Officer, 118 N. Clark Street, Room 212, Chicago, IL, 60602.

All system errors or suspected system errors must be reported to the Cook County Treasurer's Office within two business days from the date you knew or should have known of the error or suspected error.

#### 6. How to Contact Us.

For all matters affecting this Agreement, you may call us at (312)-443-5100, or you may write to us at the following address: Cook County Treasurer's Office, Attn: Chief Financial Officer, 118 N. Clark Street, Room 212, Chicago, IL, 60602.

**NOTE: UPDATED REDEMPTION INFO ONLY FROM MARCH 2007 AND FORWARD (PER COOK COUNTY CLERK). PLEASE VERIFY BEFORE PAYING.**

I have read and agree to the TERMS AND CONDITIONS.

Submit Cancel

Once you have read the terms and conditions, please mark the appropriate box and click "Submit".



## Cook County Treasurer's Office

MARIA PAPPAS, TREASURER

[Make Payment](#)

[User Options/History](#)

[Help](#)

[Log Off](#)

### Tax Year Selection

Please choose the tax year you wish to pay. All 2nd Installment tax due amounts include any 1st installment outstanding balances.

Please select tax year:  2013 Installment 2  2014 Installment 2

Refer to your purchase certificate for the certificate year and mark it here.

Please select certificate year:  2011  2012  2013

Please select from the tax years and installments available for payment and mark it here.

[Continue >>>](#)



# Cook County Treasurer's Office

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[Make Payment](#)   [User Options/History](#)   [Help](#)   [Log Off](#)

## Volume Range Selection / PIN Entry

Please select the volume range you want to view or enter individual PINs below.

You may select from any number of volume ranges and/or enter PINs manually for payment.

Volume	Township
<input type="checkbox"/> 001-028	Barrington, Berwyn, Bloom, Bremen
<input type="checkbox"/> 029-060	Bremen, Calumet, Cicero, Elk Grove, Evanston, Hanover
<input type="checkbox"/> 061-109	Hanover, Lemont, Leyden, Lyons, Maine, New Trier
<input type="checkbox"/> 110-165	Niles, Northfield, Norwood Park, Oak Park, Orland, Palatine, Palos, Proviso
<input type="checkbox"/> 166-195	Proviso, Rich, River Forest, Riverside, Schaumburg, Stickney, Thornton
<input type="checkbox"/> 196-220	Thornton
<input type="checkbox"/> 221-253	Thornton, Wheeling, Worth, Hyde Park

Enter Individual PIN(s)									
PIN #1	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>
PIN #2	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>
PIN #3	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>
PIN #4	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>
PIN #5	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>

**Note:** If you have purchased tax liens for PINs that have since been divided by the Cook County Assessor's Office, you will not be able to submit subsequent tax payments using this STEPS Site. You will be allowed, as an exception, to make subsequent tax payments for those PINs only in person at our office located at 118 N. Clark St., Room 112, Chicago, IL 60602. You will be required to pay a \$5 duplicate bill fee per PIN/Installment.

[Continue >>>](#)   [Clear](#)

Individual PINs Selection

Tax Year: 2014 Installment: 2

To view individual detailed PIN information, click the PIN hyperlink.

Property Index Number	Volume	Tax Amount Due
<input type="checkbox"/> <a href="#">11-29-315-024-1024</a>	505	212.41
<input type="checkbox"/> <a href="#">11-32-124-027-1008</a>	507	507.38
<input type="checkbox"/> <a href="#">11-32-315-012-0000</a>	507	14,099.97
<input type="checkbox"/> <a href="#">11-32-326-032-1005</a>	507	373.38
<input type="checkbox"/> <a href="#">14-19-211-039-1001</a>	482	1,531.33
<input type="checkbox"/> <a href="#">14-19-212-044-1124</a>	482	828.17
<input type="checkbox"/> <a href="#">14-21-106-046-1087</a>	485	524.11
<input type="checkbox"/> <a href="#">14-28-103-053-1017</a>	486	452.08
<input type="checkbox"/> <a href="#">14-28-308-030-1248</a>	486	384.72
<input type="checkbox"/> <a href="#">14-28-317-063-1196</a>	486	485.41
<input type="checkbox"/> <a href="#">14-29-315-097-1059</a>	489	657.98
<input type="checkbox"/> <a href="#">14-29-320-055-1001</a>	489	8,739.72
<input type="checkbox"/> <a href="#">14-30-404-050-0000</a>	491	2,482.59
<input type="checkbox"/> <a href="#">14-32-422-018-0000</a>	493	55,999.87
<input type="checkbox"/> <a href="#">14-33-201-015-1005</a>	494	5,075.00
<input type="checkbox"/> <a href="#">16-19-100-041-1039</a>	002	267.68
<input type="checkbox"/> <a href="#">16-19-120-021-0000</a>	002	5,607.70
<input type="checkbox"/> <a href="#">16-19-215-016-0000</a>	002	5,619.89
<input type="checkbox"/> <a href="#">16-30-225-014-0000</a>	005	5,710.72
<input type="checkbox"/> <a href="#">16-31-126-047-1014</a>	006	343.31
<input type="checkbox"/> <a href="#">16-36-426-002-0000</a>	509	9,503.52
<input type="checkbox"/> <a href="#">17-03-207-061-1198</a>	496	2,742.92
<input type="checkbox"/> <a href="#">17-04-424-051-1461</a>	499	3,199.56
<input type="checkbox"/> <a href="#">17-09-113-012-1473</a>	500	403.60
<input type="checkbox"/> <a href="#">17-09-114-021-1279</a>	500	734.24
<input type="checkbox"/> <a href="#">17-09-122-010-1229</a>	500	357.66

Click the hyperlink for any PIN to review detailed PIN information.

An individual PIN summary will be displayed for your convenience.

Select All Remove All

Continue >>> Back to PIN Selection

Use the "Select All" and "Remove All" options to tailor your PIN selection.

**PIN Information**

Property Index Number: 11-29-315-024-1024  
 Volume: 505  
 Tax Payer Name: DAVID C GREGG  
 Mailing Address: 1200 W SHERWIN AVE #3K CHICAGO IL 606262203  
 Tax Type: 0  
 Tax Year: 2014  
 Certificate Number: 0014175

1<sup>st</sup> Installment - Tax Amount Due: 0.00  
 1<sup>st</sup> Installment - Penalty Amount: 0.00  
 1<sup>st</sup> Installment - Publication Cost: 0.00

2<sup>nd</sup> Installment - Tax Amount Due: 212.41  
 2<sup>nd</sup> Installment - Penalty Amount: 0.00  
 2<sup>nd</sup> Installment - Publication Cost: 0.00

OK

<input type="checkbox"/>	<a href="#">14-29-320-055-1001</a>	489	8,739.72
<input type="checkbox"/>	<a href="#">14-30-404-050-0000</a>	491	2,482.59
<input type="checkbox"/>	<a href="#">14-32-422-018-0000</a>	493	55,999.87
<input type="checkbox"/>	<a href="#">14-33-201-015-1005</a>	494	5,075.00
<input type="checkbox"/>	<a href="#">16-19-100-041-1039</a>	002	267.68
<input type="checkbox"/>	<a href="#">16-19-120-021-0000</a>	002	5,607.70
<input type="checkbox"/>	<a href="#">16-19-215-016-0000</a>	002	5,619.89
<input type="checkbox"/>	<a href="#">16-30-225-014-0000</a>	005	5,710.72
<input type="checkbox"/>	<a href="#">16-31-126-047-1014</a>	006	343.31
<input type="checkbox"/>	<a href="#">16-36-426-002-0000</a>	509	9,503.52

Detailed PIN information is provided after clicking on the individual hyperlink.



**Cook County Treasurer's Office**  
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Make Payment    User Options/History    Help    Log Off

The PIN Preview allows a final glance at the PIN(s) selected for payment, including tax and applicable penalty due, along with any fees associated with the transaction.

**PIN Preview**

You may remove PIN(s) from the list by unchecking the checkbox then click 'Update Selection' button.  
 You may click the PIN hyperlink to view the detailed information.

**Current Selected PIN(s)**

Property Index Number	Volume	Tax Year	Tax Amount Due	Penalty	Pub. Costs	Indemnity Fee
<input checked="" type="checkbox"/> <a href="#">32-19-310-004-0000</a>	014	2014	612.11	51.84	0.00	80.00

Update Selection

Note: There is a \$1 per PIN Convenience Fee assessed in connection with payments submitted on the site. That fee, not shown here, will be added to the total payment amount during the payment process.

Final selection changes can be made by unchecking the box to the left of any PIN(s). If any changes are made, be sure to click on "Update Selection" to ensure accurate payment totals.

**Pay Listed PIN(s)**

Total Tax Due:	612.11
Total Penalty Amount:	51.84
Total Publication Costs:	0.00
Total Indemnity Fees:	80.00
Total Enhanced Processing Fees:	1.00 (\$1.00 per PIN)

Total for 1 Listed PIN: **\$744.95**

\*Please note that the \$1.00 per PIN Convenience Fee will be added to the total payment amount above during the payment process.

Continue >>>    Cancel

\*\*\* PLEASE DO NOT RESPOND TO THIS EMAIL \*\*\*

Thank you for submitting your payment for STEPS . This email is to confirm that on Oct-28-2015 12:16:26 PM, you authorized Cook County Treasurer Sub-Tax Electronic Payment System (STEPS) to debit the bank account listed below on the scheduled payment date.

<b>Confirmation Number:</b>	CCTSTP000001981
<b>Confirmation Date (CT) :</b>	Oct-28-2015 12:16:26 PM
<b>Payer Name:</b>	Jess Productiontobe
<b>Amount Due:</b>	\$465.38
<hr/>	
<b>Payment Amount:</b>	\$465.38
<b>Convenience Fee:</b>	\$1.00
<b>Total Payment Amount:</b>	\$466.38
<b>Tax Year :</b>	2014
<b>Installment :</b>	2
<b>Annual Tax Sale Year :</b>	2013
<b>Total Tax/Fees :</b>	\$464.38
<b>Enhanced Processing Fee :</b>	\$1.00
<hr/>	
<b>Bank Routing Number:</b>	271972572
<b>Bank Account Number:</b>	XXXXXXXXXXXXXXXX88
<b>Bank Account Type:</b>	Checking
<b>Bank Account Category:</b>	Consumer

After submitting account information for payment, the user can expect to receive a detailed payment confirmation email.

If you have questions about this payment or need assistance, please view the payment online at <http://www.cookcountytreasurer.com/>.

Thank you for using the Cook County Treasurer Sub-Tax Electronic Payment System (STEPS) electronic payment system



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Make Payment   User Options/History   Help   Log Off

Successful transactions will be stored in the "Payment History" tab of the site. Users may choose to print any and all receipts or export payment information to an Excel file.

Payment History

Receipt Number	Transaction Date	Tax Year	Certificate Year	Total # PIN(s)	Total Amount		
3	10/28/2015 12:15:39 PM	2014	2013	1	\$465.38	Print Receipts	Export
1	10/28/2015 12:04:34 PM	2014	2013	1	\$1,929.25	Print Receipts	Export



Sub Tax Electronic Payment System  
Cook County Treasurer's Sub Tax E-Receipt

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Volume Number	187	Property Index Number (PIN)	07-22-315-001-0000
Buyer Name	Jess Stepsproductiontobe		
Buyer Number	1300002		
Certificate Number	0004557		
Receipt Number	3		
Confirmation Number	CCTSTP000001981		
Transaction Date	10/28/2015		
Transaction Time	12:15:39 PM		
Tax Year	2014		
Installment	2		
Certificate Year	2013		
Tax Amount Paid 1	\$0.00		
Penalty Amount 1	\$0.00		
Publication Cost 1	\$0.00		
Tax Amount Paid 2	\$366.88		
Penalty Amount 2	\$16.50		
Publication Cost 2	\$0.00		
Indemnity Fee	\$80.00		
Convenience Fee	\$1.00		
Enhanced Processing Fee	\$1.00		
Total Tax Paid	\$366.88		
Total Penalties Paid	\$16.50		
Total Publication Costs	\$0.00		
Total Fees Paid	\$82.00		
Total Paid	\$465.38		

Example of an E-Receipt  
Please retain for record keeping and for posting subsequent tax payments via the Cook County Clerk's Office.